



THE BERKSHIRE

INDUSTRIAL WEDDING & EVENT SPACE



About Us:

Black Pig was founded by Rob Hurrie, the chef and owner, and opened its doors in March 2013. Formally Margaux Restaurant, Rob's idea was to create a place where people can not only go out to eat, but really experience the art of dining. We have carried over the same concepts and ideas of Margaux, however made our atmosphere and food more approachable to our community.

Rob purchased the entire building in 2015; then in late 2017 opened our banquet space The Berkshire. The 10,000 square-foot space features its own kitchen, exposed beams and cream city brick. It is accessible by a separate entrance at the back of the building. It also features a main floor dining area and lofted space in the back.

Our food is created with love and passion, from scratch, to draw our customers into every detail and flavor of what they are eating. Our food is based not on the fact that eating is a mere necessity, but a luxury of art and flavors combining to create a memorable experience. Our core belief is that everything made in house from scratch yields the highest quality product possible. We will continue to source as much product from local farms as possible.



How to Find us:

Our main entrance is located at the back of our building on the south/east corner, in the alley. Parking is available in a city lot behind our building or on the street. The parking lot and street meters are free on weekends/holidays and week days after 5 pm.



2022 & 2023 | Pricing & Information

For Pricing Please Contact us at info@theberkshiresheboygan.com

IN-SEASON | APRIL – DECEMBER

SATURDAYS

\$ Room Rental Fee
Additional \$ Room Rental for Ceremonies
+
\$ Food & Beverage Minimum
Plus 5.5% Tax & 20% Gratuity/Service Fee

FRIDAYS & SUNDAYS

\$ Room Rental Fee
Additional \$ Room Rental for Ceremonies
+
\$ Food & Beverage Minimum
Plus 5.5% Tax & 20% Gratuity/Service Fee

OFF-SEASON | JANUARY – MARCH

SATURDAYS

\$ Room Rental Fee
Additional \$ Room Rental for Ceremonies
+
\$ Food & Beverage Minimum
Plus 5.5% Tax & 20% Gratuity/Service Fee

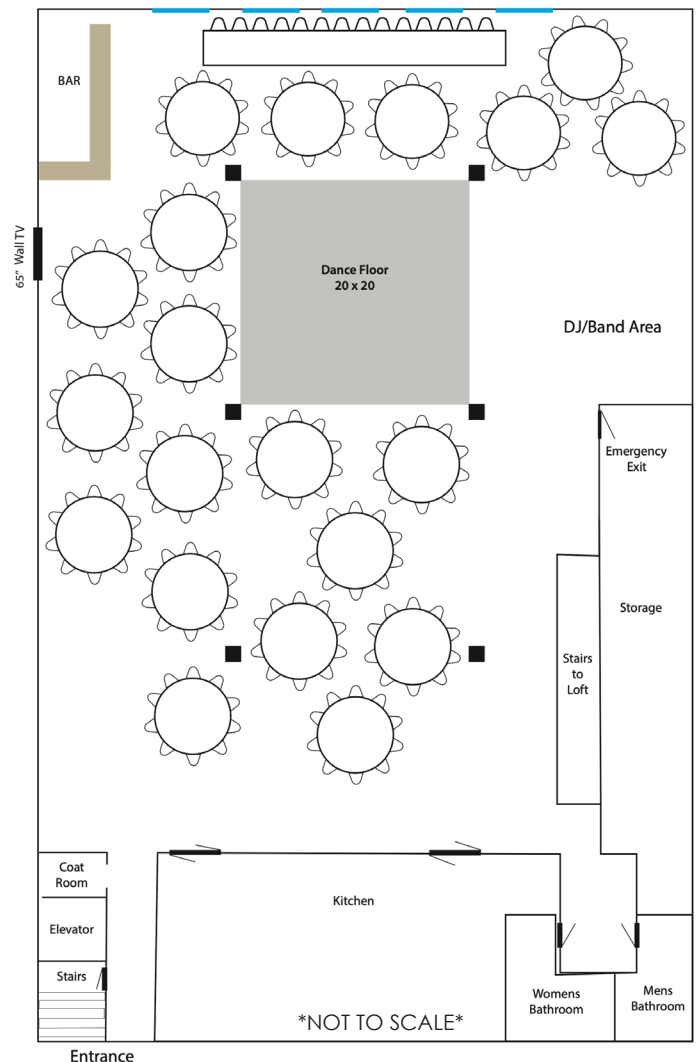
FRIDAYS & SUNDAYS

\$ Room Rental Fee
Additional \$ Room Rental for Ceremonies
+
\$ Food & Beverage Minimum
Plus 5.5% Tax & 20% Gratuity/Service Fee

Holidays will have In-Season Saturday Pricing

INCLUDED IN YOUR ROOM RENTAL:

- *Two floors of usable, climate controlled, versatile space.
- *On-site staff for entirety of rental time to ensure your day runs smoothly as well as to maintain cleanliness of facility, restocking and vendor facilitation.
- *Food Tasting: Have up to 6 people attend your food tasting. Choose options from our menus to help you select your ideal wedding meal.
- *Chairs, 72" Round Tables, Banquet Tables, Cocktail Tables and Tableware
- *Linen Tablecloths & Napkins: Assorted Tablecloth Colors, Assorted Napkin colors, Linen color & fabric upgrades available
- *Serving Staff & Bartenders
- *Table & Chair Set-up & Take-down,
- *String lighting above dance floor, rope lighting around room
- *SONOS Sound System, Microphone, Speaker, Mirroring Wall TV & Rolling TV



Frequently Asked Questions:

HOW DO I KNOW IF MY EVENT DATE IS AVAILABLE?

- We will check availability and let you know!
- Call or email us! (920) 627-6648 or emily@theberkshiresheboygan.com

DO YOU OFFER TOURS?

- Yes! Just call or email to schedule an appointment! The best time for schedule tours and walkthroughs is during the week, as staff is typically busy with events on weekends. Weekend tours are limited. Please contact our coordinator to set up at time to view the space.

DO YOU HAVE AN ELEVATOR?

- Yes, we have an elevator in the main Berkshire entrance that can take guests to both the main floor and the Loft.
- For the start of your event an attendant can be on duty to help take your guests up to the space.
- The Berkshire is fully Wheelchair and handicap accessible.

WHAT IS YOUR ROOM CAPACITY?

- Max Capacity for a Seated Dinner is 275-300. This does decrease if you need more space for other items such as décor, photobooth, buffet line, band/DJ....
- Our capacity for Ceremonies is about 275ppl on the main floor. Please note with ceremonies with guest counts over 225ppl, either additional rental space or time for guests to leave and come back may be necessary; to ensure adequate room for guests to enjoy cocktail hour while our staff resets the room for dinner.
- Ceremonies are also available in the Loft. Max seating for ceremonies in that space is 175ppl.

WHAT TIMES DO WE HAVE THE SPACE FOR?

- Per contract, you have the space from 8am – 12am the day of your event. You do not have to be out by 12am, however everything must end at that time and guests need to promptly make their way out.
- You may begin coming in at 8am for decorating. When you arrive, we will have all tables in place and linens down.
- Any time outside of your rental for set-up or take own is to OUR DISCRETION, pending staff and space availability. We will not guarantee times outside of your rental until 1-2 prior to the event.
- For ceremonies, we cannot guarantee a rehearsal time outside of your event day until 1-2 weeks prior to the date. We recommend having an alternative location to do a ceremony rehearsal if you are not able to be in the space on a day or time your bridal party can attend.

DOES THE BERKSHIRE WORK WITH OTHER VENDORS?

- Yes! We can offer a list of recommended vendors if you're interested.
- We ask that you share a list of vendors and their contact info with us prior to the event so we can coordinate delivery times.

MAY I BRING IN A WEDDING COORDINATOR?

- Absolutely! Please be sure to share the coordinator's contact information with us.

DO YOU OFFER CATERING? CAN WE BRING IN AN OUTSIDE CATERER?

- We do all catering through our facility! All Food & Beverage must come through us, we do not allow outside caterer. Contact our Coordinator to see our banquet menus!

WHAT TYPE OF DINNERS DO YOU OFFER?

- We do Plated, Buffets or Stationed Dinners! Buffets & Stations are limited to about 250 guests and under! Plated meals will require a seating chart, along with place cards with food indications for all guests.

DOES YOUR CHEF WORK WITH DIETARY RESTRICTIONS AND FOOD ALLERGIES?

- The Berkshire will make every effort to accommodate guests with allergies, but we can't make any guarantees. Clients should inform guests to include food allergies on their RSVPs, should they have any. Once a client has gathered that information, they should inform The Berkshire as soon as possible. This way, the catering staff and cooks can accommodate accordingly. You should notify us of any special dietary needs from your wedding guests 2 weeks prior to your event.

DO YOU PROVIDE A MENU TASTING?

- Yes! We typically schedule your food tasting 6 months prior to your event date. You are allowed to choose up to 4 Appetizers, 2 Salads, and 4 Entrees. You can have 6 people total attend (this includes the wedding couple). Please contact your coordinator to schedule your date and tasting options.

CAN I BRING IN A DESSERT?

- Yes! You are allowed to bring in your own dessert! Per Wisconsin Health Code, it must come from a licensed Bakery, that can provide proof of Liability Insurance. We do not allow any homemade items to be brought in.
- We do not charge a cake cutting fee. We can plate and serve cake to tables or station cake for guests to grab on their own.

CAN I BRING IN/PURCHASE MY OWN ALCOHOL?

- By law, NO; carry ins of outside beverages under any circumstances are prohibited. We have a ZERO tolerance policy and all alcohol will be confiscated without being returned.

CAN WE HOST DRINKS TO ALL, NONE OR TO ONLY SPECIFIC GUESTS?

- Yes, yes and YES! We charge based on consumption for most items. You can dictate what you would like to Host or Not Host. A Cash Bar can be available for guests to purchase their own beverages, outside of what you would like to offer them.

HOW LONG WILL THE BAR BE OPEN?

- The Bar will close 30 minutes prior to your chosen end time. (I.E you end at 11:00pm, the bar will close at 10:30pm, You end at 12:00am, the bar will close at 11:30pm).
- Please note all hosted or purchased Shots will end at 10:00pm, no exceptions.

DO YOU HAVE A SOUND SYSTEM?

- We recommend bringing in a sound company for parties above 50 guests.
- You may connect to our SONOS system via Bluetooth/Wi-Fi off of your personal phone or tablet. This works well for Cocktail Hours or Dinner; however, we do not recommend for dancing or large parties.
- We do not have a house speaker system; we recommend having a DJ or Band provide mics/speakers for larger groups. We have a handheld mic and small speaker, suitable for groups under 50ppl.

WHAT LINENS COLORS DO YOU OFFER?

- There are a variety of colors for napkins and tablecloth colors you can choose from. Stop in the office to see our array of colors. You can choose to upgrade to other Colors and Fabrics with a slight price increase. We will place, fold, and send linens to be laundered.

DO YOU HAVE CHAIR COVERS?

- Yes, however they are not included in your rental. To rent from use there is a \$3.00 fee per chair if you assemble, they are \$4.00 each if our staff assembles them. We have a few different colors and styles you can choose from.

HOW MUCH ARE WE ALLOWED TO DECORATE?

- You are able to bring in as much decor as you would like.
- You are allowed to hang items from the beams or certain areas of the wall or brick. Command Strips, Fishing Line, Zip Ties and Twine work best. You will be charged for any damage to walls or paint. **All items needing assembly/ladder assistance will require a \$50 per hour Hanging Fee by The Berkshire staff. For liability/insurance purposes we cannot have anyone on ladders.**
- Candles are permitted. They need to be in glass, and unscented. No open flames allowed.
- Please remember you will be responsible for removing all your decorations after your event.

DO WE NEED TO PROVIDE OUR OWN CENTERPIECES?

- Yes, we do not currently have any centerpiece items or décor available.

WHAT ABOUT PARKING?

- There is a city owned lot at the back of our building, along with metered street parking on three sides of our building. Both are FREE on Weekdays after 5pm, all day Saturdays & Sundays, and Holidays.

HOW DO I KNOW IF I CAN AFFORD A WEDDING AT THE BERKSHIRE?

- You choose your ideal menu, and we will send you a quote within 24-48 hrs.

WHEN DO I PAY WHAT?

- A **Security Deposit** of \$1,500 (non-refundable) is due upon signing our Wedding Contract. The security deposit will be deducted from your final bill.
- A **Second Deposit** of your Room Rental Fees is due 6 months prior to your contracted date.
- A **Fixed Cost Payment** is due (1) Week Prior to your contracted date. This will include guaranteed food & beverage counts, rentals, taxes/service fees and any remaining charges.
- Any additional charges accrued during the wedding must be paid at the conclusion of the event.

WHAT ABOUT TIPPING?

- Our 20% Service Charge covers discretionary costs and wages for all staff. It includes both the wedding planning side of our staff and the event staff that works on your actual wedding day. Additional Gratuities are not expected or required, but always welcome. If you would like to provide a gratuity/tip for your event coordinator and/or serving/bartending staff, please leave gratuity directly with the bartenders or present your coordinator with tips in individual, clearly labeled envelopes like, "Wedding Coordinator" or "Serving Staff" ...ext.

HOW CAN I PAY?

- Preferably by check or cash, but we do accept credit cards. *An additional 3% charge will be applied Credit Card charges. Checks can be made payable to "The Berkshire".

***PLEASE SEE OUR EVENT CONTRACT FOR FULL LIST OF RULES & REGULATIONS.**